

# **BEAMINSTER PLAYGROUP**

## **CANCELLATION OF SESSION/PLACEMENT**

### **AIM**

The Playgroup aims to notify all parents and staff as quickly as possible if a Playgroup session needs to be cancelled due to unforeseen circumstances.

### **PROCEDURES**

Should the Playgroup need to be closed due to bad weather or unforeseen circumstances, closure procedures that are outlined in the Emergency Closure Policy should be followed.

If a session is cancelled due to extreme weather or unforeseen circumstances, parents of children who are not government funded will have their fees for this session refunded at the earliest opportunity.

In the event of the Playgroup being closed during the session then no refund will be made to the parents of non funded children.

If the parent of a child who receives government funding wishes to cancel their child's place at Playgroup, a half terms notice is required.

If the parent of a child who does not receive government funding wishes to cancel their child's place at Playgroup, a half terms notice is required. Fees will be payable for the remainder of the notice period.